

MEMBERSHIP RESPONSIBILITIES OF THE CRAFTSBURY CONSERVATION COMMISSION

The Craftsbury Conservation Commission was established by town vote in 2007 under State Statute 24, Chapter 118. The Commission has nine members appointed by the Select Board for 4-year terms. When a position becomes open, the Commission makes it known to the public, and any resident of Craftsbury with experience and/or interest in natural history and the conservation of Craftsbury's natural resources may apply by writing a letter or email to the Chair of the Commission. Appointments are made by the Selectboard on recommendation of the Commission.

Attendance is expected at all regular meetings which are held the 3rd Monday of each month. From time to time, special meetings may be called. The Commission meets at 7:00 p.m. in the Town Hall. Commission members also serve on at least one "Working Group" which is similar to a subcommittee and will require additional meetings and projects. The Commission sponsors events from time to time and members who are available also help with those. For quorum reasons, a member should inform the Chair if unable to attend a meeting.

Once appointed, new members are requested to read and become familiar with the following:

1. Vermont Laws, Title 24, Municipal and County Government; Chapter 118: Conservation Commissions [Vermont Laws](#)
2. The Conservation Commission webpage on the Town of Craftsbury website [Conservation Comm — Town of Craftsbury](#)
3. The Town Plan on the Town of Craftsbury website (especially the sections on Land Use, Natural Heritage and Agriculture) [Craftsbury 2016 Town Plan \(squarespace.com\)](#)
4. The Conservation Fund Guidance Document, linked on the Conservation Commission webpage [Craftsbury+Conservation+Fund++Guidance+Document+and+Application+Form+\(1\).pdf \(squarespace.com\)](#)
5. Minutes from past Conservation Commission meetings to get an idea of what the Commission has accomplished over the years [Minutes — Town of Craftsbury](#)
6. The Vermont Association of Conservation Commission's Handbook found online [AVCC-Handbook-2021-Final-V3.pdf \(vtconservation.com\)](#)

Members are encouraged to attend conservation-related workshops and programs sponsored by the State or private organizations and report back to the Commission what they have learned.